

## **NCRID BOARD MEETING**

October 29, 2005

Raleigh, NC

### **BOARD MEMBERS PRESENT:**

Connie Jo Lewis (President)	Rhonda Smith (BML – Historian)
Mark Whisenant (1 <sup>st</sup> Vice President)	Susan Lanier (Coastal Pres)
Kathy Elkins (2 <sup>nd</sup> Vice President)	Tzena Keyes (LSRID Pres)
Kelly Hodgins (Secretary)	Mary Crump (Midstate Pres)
Kim Barden (Treasurer)	Sandy Tomlinson (NCEdiTOR)
Earl Elkins (NC Council on Deafness, Foothills Pres)	Leah A. Noe (TRID Pres)
Jennifer Boyd (BML-Conference Liaison, NCAD rep)	Anthony Downey (NAOBI rep)

### **I. WELCOME/INTRODUCTIONS**

- A. Meeting came to order at 10:20
- B. RID Philosophy and mission statement were read by Mary Crump
- C. Reading of NCRID Goal Statement was read by Connie Jo Lewis

### **II. OLD BUSINESS**

#### **A. Action Items:**

1. prorated information: Mark needed clarification on this issue CONTINUE
2. Kathy amended the form. COMPLETE
3. Demographic study is not done yet. CONTINUE
4. Tzena did not write a letter but met with Rachel Ragin. COMPLETE
5. we cannot charge for the CD's COMPLETED
6. contact was made. COMPLETED
7. brochures are done COMPLETED
8. report COMPLETED
9. feedback was done COMPLETED
10. will get software when Mark has updated his computer SUSPENDED
11. designing shirt – polo shirts are being considered for the convention by Foothills. Jennifer will look into decals. CONTINUE AMENDED
12. Connie Contacted Jim. Anyone can mentor following the licensure guidelines as long as the mentee is not being paid. If the mentee is going through SACS accredited programs then they can be paid. COMPLETED
13. Connie will contact him regarding our status. CONTINUE
14. ID tag fundraiser info CONTINUE
15. contact Lauren Pruitt CONTINUE
16. donating money for the per member fee program – money will donated according to last years membership numbers at \$3 per person. COMPLETED
17. Jennifer received the articles COMPLETED
18. RID info was collected COMPLETED
19. Easy to set up on line and free COMPLETED
20. contact Jim Britt CONTINUE
21. COMPLETED
22. E-terp regarding the editor position CONTINUED
23. COMPLETED
24. CONTINUE

- 25. Pat does not want to be the Parliamentarian COMPLETED
  - 26. discuss feedback from members CONTINUE
  - 27. Interpreter 101 workshops CONTINUE
  - 28. RID credit card payments CONTINUE
  - 29. Tabled items: add to action items
- B. SERID Conference: successful although there were issues with which workshops were offering RID CEU's
- 1. at NCRID workshops a certificate of completion is required, we will also discuss how to hand members a certificate of completion at the convention.
  - 2. **ACTION ITEM:** Kathy will discuss the issue about certificates of completion with Foothills since they are doing the convention next year.
- B½. Minutes procedure: Minutes will be sent out for approval, a poll vote, and then posted on line.
- C. By-Laws Committee Replacement: Ask Nancy Laitinen to replace Linda Linfors and Kathy and Mary will continue to be on the bylaws committee.
- D. Standing committee & Rep to Board for Cued Speech Transliterators: **ACTION ITEM:** Connie make an E-terp for a call for Cued Speech Transliterators to join the committee.
- E. R2 Per Member Fee Program: Mid-state(\$240), Coastal (\$120), 5 Points(\$120), LSRID (\$120) and TRID(\$120) are sponsoring money to put NCRID at the Platinum membership level.
- F. Advertisement on website and/or newsletter: we keep asking Arthur to do more and more for us. We need to pay him for his services. **ACTION ITEM:** Mark will call Arthur re: website issues.
- G. Newsletter/E-terp: sent newsletter electronically and turned out beautiful. It is expensive to make a small number of copies. Out of 265 members only about 140 have joined E-terp. **ACTION ITEM:** Mark add blurb to Newsletter about the E-terp issue.
- H. Brochures/letterhead: **ACTION ITEM:** Mark will make changes to the brochure from meeting feedback. **ACTION ITEM:** Connie will contact RID and get a clean logo. **ACTION ITEM:** Mark will post letterhead pdf file on yahoo.

### III. NEW BUSINESS

- A. Policy regarding emailing newsletter to non-members: we are an informational organization so we do not want to restrict the dissemination of information.
- A½. Organizational Membership Policy: RID Organizational members who pay \$150 a year receive: a plaque with RID logo and gold plate for each year they are an organizational member, subscription to the VIEWS, Annual Journal of Interpretation, 10% discount on VIEWS advertising, 10% discount on conference program book advertising, Up to 3 organizational representatives (non RID members) can get the membership rate for conferences. This requires the organization to pay the registration and include a letter on organization letterhead that states the person is a representative of the organization.
- 1. Currently for \$15 they can get the newsletter, E-terps and membership reduced rates for workshops and other events
  - 2. We have no policy and need to set up one. **ACTION ITEM:** Connie will contact other affiliate chapters to see what they are doing.
  - 3. **ACTION ITEM:** Connie will contact Suzanne regarding the ruling on chapter members being required to be members of RID.

4. Committee was established to discuss the issue of dual membership and voting rights: Kathy, Earl, Tzena are on the committee. **ACTION ITEM:** The dual membership/voting rights committee will meet and bring ideas to the board.
- B. Acteva – online registration/credit card for organization
1. if we do start accepting credit cards on line it will cost NCRID \$250 for the software
  2. required a computer system set up that we do not think is transferable to another person
  3. there are a lot of security issues involved
  4. need to have a special machine to accept credit cards at the convention which would cost around \$500.
  5. there is a bank fee to set up a credit card account around \$100
  6. additional fees are also associated with this
  7. NCRID will not pursue on-line registration fees
  8. If NCRID wanted to get a credit card, we could get a credit card to pay for presenters and the like at Wachovia where we used to have our investments if we ever needed it. **ACTION ITEM:** Kim will look into applying for a credit card at Wachovia.
- C. Region 2 Conference: it has been moved to a hotel near the Dulles Airport. The dates are June 29 to July 2. Jennifer will volunteer for the conference committee.
- D. EIPA test and RID – our stance is that NCRID believes that the EIPA should be added to RID without it having to go to a membership vote. **ACTION ITEM:** Connie will write a letter stating that we do not think the question of EIPA should be sent to membership. It should be a RID board decision.
- E. R2 Conference Hotel Change see C above
- F. What R2 should do for regional events: it is a biennial event and the issue is the conflict it causes with other state chapter's yearly events. The idea of a R2 conference needs to be rethought, such as supporting the idea of attending other states conferences in lieu of going to a R2 and changing R2 to a leadership conference. It might be a good idea for it to be a biennial leadership training conference. **ACTION ITEM:** Connie will send our thoughts to the Presidents Council.
- G. Changing our Focus: SWOT committee thoughts
1. from trying to offer training because our chapters do such a great job offering training.
  2. we need to focus more on our structure and disseminating information to our members
  3. this would lessen our need to fundraise
  4. the board could also be included the conference rotation
  5. we could lessen the CMP fee for the chapters
  6. we need a board handbook to help new board members as well as a conference handbook **ACTION ITEM:** Jennifer will bring the current conference handbook to the next board meeting for us to look at.
  7. **ACTION ITEM:** Jennifer will coordinate a possible board presented workshop put on by all of us.
- H. Jona's Retirement: CPCC is having a surprise retirement for her. They are asking for donations. **MOTION 10/29/05/01:** I move that NCRID donate \$500 to CPCC Interpreter Training Club through the administration of 5 Points for the retirement recognition of Jona Maiorano. Kathy (M) Earl (S) PASSED UNANIMOUSLY. **ACTION ITEM:** Rhonda will look through the historical data on information

regarding Jona. **ACTION ITEM:** Rhonda will put together the history of NCRID to possibly put on the website. **ACTION ITEM:** Tzena will get a plaque for Jona and compile a letter.

- I. NCRID 2006 Conference:
  1. Holiday Inn Select, hotel contract in place, around \$89 a night
  2. dates: Aug 4-5, 2006
  3. 2 confirmed presenters on: conflict resolution and consumers.
  4. **ACTION ITEM:** Kathy will send Mark the basic info on the conference to put on the website.
  5. sponsorship commitments have been made from Int. Inc, Sprint and Sorenson. Midstate has made a contribution
  6. the focus will be on professionalism
- J. Licensure board: we will work with licensure to disseminate information to the members. We will refer specific questions to Laurie Shaw to disseminate at the licensure board. **ACTION ITEM:** Connie will ask Pat to send an E-terp regarding sending questions to the licensure board.
- K. Elections: 1<sup>st</sup> VP – CMP, 2<sup>nd</sup> |VP - Membership, Newsletter, and Secretary positions will be open for the next elections.

#### IV. REPORTS & ANNOUNCEMENTS

- A. Executive Board Reports: done throughout the meeting
  1. Membership is around 310 currently
  2. Treasurer Report: Asset-liabilities: \$6,133.93, Savings: \$9538.12
- B. Chapter President Reports:
  1. Midstate: 46 current members, trainings: Nov 15 - 2<sup>nd</sup> part of Code of Conduct, Dec – Pat Stivland is signing a story at the Christmas social, Feb – deaf blind training, April 6<sup>th</sup> - Keith Cagle training, watch E-terp for info, gave \$200 to NAD and \$200 to Louisiana School for the Deaf for the Katrina Relief, \$240 donated for R2 per member plan, \$250 for the Foothills 2006 Conference donation, working on setting up a scholarship fund for Midstate members for conference registration.
  2. Coastal: struggling with having active board members and active membership. It has been difficult since Margie left. Regional Resource Centers' Holiday Gala has been cancelled and that was a disappointment.
  3. Foothills: 13 people registered for the Nov. 5<sup>th</sup> workshop with the Pat Stivland and Danette Steelman-bridges, Nov. 14 Sport Signs workshop.
  4. LSRID: 5 Language Labs planned for this year, Feb 11<sup>th</sup> Keith Cagel workshop on culture and conflict in the deaf and hearing worlds, more are planned so that 1.4 CEU's can be earned this year.
  5. NCEdiTOR: board meeting in two weeks on Nov. 12. Sandy had a car accident prior to the last board meeting so it had to be cancelled.
  6. TRID: had the first of three "Meet and Greet" dinners in Fayetteville where 14 attended and shared their ideas, the next "meet and greet" will be in Raleigh, currently 38 members only 9 renewals from last year which means they have lost 20 people, members would like to have "walk away proof" from the convention, Antwan Campbell will present a workshop in Feb in Fayetteville.
  7. 5 Points: a workshop on Nov. 19<sup>th</sup> on ethics, had 3 large workshops this year which offer 2 ½ hours in the morning and 4 in the afternoon this allows

flexibility in people's schedules, 2.2 CEU's will be offered this year, reference page 18 of the newsletter, 5 points would like to see information from Rachel Ragin regarding what kind of training the EIPA indicates needs to be offered, we are currently not planning to have another joint conference with NCAD at this point. **ACTION ITEM:** Connie will contact Linda Nelson in regards to getting an NCAD rep for our board. 5 points will contact SCRID for joining workshops or doing something together for the 2007 conference.

8. Council report: big issue was the small pool of deaf/blind interpreters, training needed for deaf/blind people, funding for cochlear implants, and blind/late deafened people. Earl is now on the communication committee.

V. **ADJOURNMENT** at 3:40 next meeting is January 28<sup>th</sup> in Greensboro from 10a.m.-4 pm

VI. **SWOT Meeting**