

NCRID BOARD MEETING

April 21, 2007
Greensboro, NC

BOARD MEMBERS PRESENT:

Mark Whisenant (President)	Catherine Johnson (BML-Historian)
Jennifer Boyd (1 st Vice President)	Mary Crump (Midstate Pres)
Tzena Keyes (2 nd Vice President, LSRID Pres)	Leah A. Noe (TRID Pres)
Kelly Hodgins (Secretary)	Danette Steelman-Bridges (Foothills Pres)
Kim Barden (Treasurer)	Patty Smith (5 points Pres)
Susan Lanier (BML-Editor/Coastal Pres)	Amy Smith (ENCRID Pres)
Mary High (BML-Conference Liaison)	Visitor: Sam McCord

- I. **Call to order at 10:12, welcome and introductions**
- II. **Reading of RID Philosophy, Mission & Goal Statements by Tzena Keyes.**
- III. **Minutes from January 27, 2007 Board Meeting – no questions**
- IV. **Changes to agenda made**
- V. **Reports**
 - A. President
 1. forums thus far:
 - a. six forums have been completed, there is one more in Morganton. **ACTION ITEM:** send Mary a copy of the powerpoint presentation and logo
 - b. Attendance has varied, the highest attendance was 25 people
 - c. The most common topic brought up was mentoring
 - d. All licensure questions were referred back to the board or to the liaison, Valerie McMillian.
 - e. Comments were made about how difficult it can be to meet new people at the convention and the board discussed how to reach out to people at the convention.
 - f. Ideas/suggestions that were presented by the members at the forums will be compiled and presented at the business meeting at the convention.
 2. Sandy officially resigned from the 2nd VP position by sending a letter of resignation to the board. Tzena Keyes took over the position in mid-March.
 3. Linda Schott is the new NCAD rep to NCRID
 - B. 1st VP:
 1. CEU Paperwork 101 was passed out.
 2. Titles should match on the CEU paperwork with your advertising material
 3. be careful about “working lunches” we need to be mindful of breaks and how they affect CEU’s.
 4. All Interpreter Support Services Consultants at the RCC’s have this info too
 - C. 2nd VP: Thanks to Tzena for taking over this position.
 1. 313 members including 23 lifetime members. We are down from last year. There are 57 members in NCEditor. There were 84 Editor members
 2. There is still some information in transit.
 3. There are two notebooks from Sandy. The white notebook has everyone’s application. If chapters allow members to join NCRID at the same time, then please have the members fill out a NCRID membership.
 4. To be a voting member, the applicant must provide his/her RID membership number.

5. If documentation is lacking for non-voting members such as student members, it isn't as crucial as it would be for the voting membership.
 6. There is a concern that a few members might be lost in the transition from the last 2nd VP to the current 2nd VP.
 7. the data base can be checked to see how many members are part of a chapter and how many are also part of RID.
- D. Secretary: no report.
- E. Treasurer:
1. report was passed out
 2. the money taken in and paid out is correct; however, the money collected for membership is still being figured out and will be straightened out with Tzena and Kim soon.
 3. we are currently not charging NAOBI any fees to process CEU's, however, we are supposed to and NAOBI is aware of that. The board will offer NAOBI a per workshop fee of \$50 or an annual fee of \$125. The rational is because NAOBI operates like a chapter and the chapters pay.
 4. We are sponsoring the NCAD conference's CEU's because they are opening their conference up to interpreters.
 5. For the hearing loss association will handle all the CEU paperwork but NCRID will process it.
 6. Chapter Dues for CEUs are due July 1st.
- F. Board Members at Large
1. Historian:
 - a. Catherine is working on getting all the information we have in an electronic format.
 - b. ACTION ITEM: Catherine will send a blurb regarding bringing any previous NCRID memorabilia to the conference so Catherine can compile all historical information.
 2. Conference Liaison-Mary High:
 - a. everything looks well
 - b. working on student reps, let Patty know if you need a rep
 2. NCEditor-Susan:
 - a. a huge thank you to Mark and chapter presidents for their work on the newsletter
 - b. electronic copies have been sent out, hard copies will be sent out soon to those members who have requested that.
 - c. all articles due May 23rd to Susan.
 - d. If you are changing presidents, make sure the new president is ready to go with their article too.
- G. Chapter Presidents:
1. Foothills:
 - a. 3 people were nominated for president, 3 people withdrew their names, so Danette will still be the president.
 - b. Adding an educational and student rep to the board (non-voting)
 - c. door prize for conference registration at forum on April 30th
 - d. considering doing membership cards
 2. LSRID:
 - a. searching for people willing to be the president, there will probably be few changes, if any, on the board.
 - b. elections are May 17th as well as preliminary planning for the conference in 2009.
 3. TRID:
 - a. RII refund for the platinum donation will be discussed later in the agenda
 - b. if donating for the conference, you can do that at any time.

- c. Elections will be May 14th at the next board meeting. There will probably be no change except for the board members at large.
 - d. Board meetings have been alternating locations from Raleigh to Fayetteville. The attendance has been lacking in Raleigh so the board may just meet in Fayetteville.
 - e. ex officio member will be added to the board from the RRC
 - f. TRID has a new website: www.TRID-NC.com
 - g. dual membership and how the dues were handled was a huge concern to TRID members. A TRID member did some investigating regarding how other non-profit agencies did this sort of thing. This will be discussed under Old Business.
4. Coastal:
- a. Coastal limits the president's term so Susan will not be president next term.
 - b. Currently has 11 members.
 - c. has a workshop regarding taking care of yourself as an interpreter, "Hands on Health"
 - d. story telling workshop coming
 - e. June 16th Pat Stivland is doing a workshop on receptive skills, fsp skills, etc.
5. Midstate:
- a. Finished Mini Trainings providing a total of 1.1 CEUs for a membership fee of \$10
 - b. Hosted NCRID forum with 15 in attendance and .2 free CEUs
 - c. provided 6 plus E-news
 - d. supported individual members with prizes at mini trainings, greeting cards, memorials, phone cards, baby basket, etc
 - f. supported NCRID w/ mentor fund match, conference donation, gift basket
 - g. Elections May 5th, most of the board will continue and a few new people have expressed interest in being on the board. No one has expressed interest in being president.
 - h. currently 49 members
6. 5-Points: has about 35 members
- a. last language gab with 51 people in attendance, "politically correct signs" for country, culture, or people group.
 - b. elections will be at the conference, the VP is planning to be the president. Patty has been doing this for 9 years now.
 - c. thinking of adding a social person and membership person
 - d. there will be a new secretary, new member at large
7. ENCRID: only 2 or 3 people willing to run again for a position on the board out of 102 members.

VI. Lunch

VII. Old Business

A. Action Items

- 1. per member fee program- once the number of attendees is figured out, the number will be submitted and a reimbursement check will be sent - completed
- 2. resend minutes: completed
- 3. send out conference rotation: completed, **ACTION ITEM:** resend
- 4. Fill out D&O form - continue
- 5. RID still give credit for chapter members signing up - continue
- 6. contact Brad Trotter regarding MH council – there is currently no rep from NCRID. This position will be removed
- 7. send information regarding monies to Kim - complete
- 8. send a treasurer report out to the board after monies are recorded – continue revised

9. talk to Earl about bringing info from NCRID to the NC Council on Deafness – complete
ACTION ITEM: Mark will ask Earl to continue in his role even though his position is up for renewal.
 10. Newsletter Article due- continue, new due date May 23rd
 11. advertise steering committee for motions at the conference - completed
 12. CEUs for forums - completed
 13. design invitation postcard for forums - completed
 14. clarify mentor/mentee guidelines - completed
 15. research corporate books, GAAP/GAAS and conflict of interest policy questions with her CPA search – continue - treasurer will meet with CPA and report back to the board - continue
 16. draft of mentor/mentee sent to yahoo group - completed
 17. rational regarding dual membership - completed
 18. policy and procedure manual – continue
 19. blurb on website about resources/jobs in NC – continue
 20. deaf/blind training – continue **ACTION ITEM:** Leah will send Mark the info on DB to coincide with the training we are trying to do with Jan
 21. send a list to committee needs for R2 – complete
 22. research conference hotel in charlotte – complete
 23. dates for R2 - complete
- B. Anonymous Donation – Mentoring Fund
1. Mentoring Stipend information was handed out and discussed
 2. revisions were made and discussed
 3. **ACTION ITEM:** Mary C. write an article about the mentoring fund for the newsletter.
- C. Region II –
1. Charlotte: there are two downtown hotels worth considering: Weston – Center City Charlotte has beautiful meeting rooms and can handle up to 1300. Hilton Charlotte – Center City, beautiful but paid parking, holds 1200 people. The problem with both is the hotel room price is very high. Outside of downtown is the Embassy Suites. It is brand new. Holds up to 2400 people and is beautiful. It is right off of 85. Lots of shopping, restaurant and other hotels close by. There is a shuttle to the airport. Parking is free. It is right down from the speedway.
 2. **ACTION ITEM:** Jennifer will research Raleigh and Mark will research Greensboro to see what hotel options are available and will email results for us to vote.
 3. The dates of August 7-9 or June 18-21 seem to be the best options. **ACTION ITEM:** Mark will ask other Region II presidents as to what is the best date for them. **ACTION ITEM:** Kim will call Embassy Suites and gather more info. **ACTION ITEM:** Mary High will collect all the theme ideas and send them out.
 4. Committees: **ACTION ITEM:** Mark will email specifics about each committee to the board
ACTION ITEM: Mark will send out an email asking everyone in Region II to pick a committee to volunteer to be on. **ACTION ITEM:** deadline for making decision on location and dates for Region II conference is May 5th
- D. NCRID Convention:
1. **ACTION ITEM:** Early bird registration is almost over. Mark will send out an e-terp to remind others
 2. If there is a special interest group or local chapter meeting, inform Patty so she can post it on the bulletin board at the conference. Meeting rooms will be available for various groups to meet if they inform Patty.
 3. Door Prize baskets need to be given to 5-points at the conference.
- E. Membership Dues

1. NCRID will be granting newly graduated ITP students with a one year free membership to encourage newly graduated students to get involved in their state and local chapter.
2. **ACTION ITEM:** Tzena will contact the ITP programs to let them know about the free one-year membership. **ACTION ITEM:** Tzena and Mark will write up a formal announcement about the one-year free membership for recent ITP graduates.

F. Dual Membership

1. a TRID member researched what other chapters do in regards to collecting dual membership dues. It varies on how it is handled. Some chapters don't allow members to join only the local chapter. They must join both.
2. at the forums, the membership seemed to be split 50/50 in regard to their feeling in this matter so this matter is going to be dropped.

VIII. **New Business**

- A. Carrowinds: NCRID will make a small donation to NCAD to support their event. **ACTION ITEM:** Mark will take them a \$100 donation. Mark will write a letter for this.
- B. DSDHH Mentor Program: please send Catherine some feedback in regards to this program ASAP. **ACTION ITEM:** Send Catherine feedback on the DSDHH mentor program by May 4th.
- C. RID San Francisco: **MOTION 04/21/07/01:** I move that NCRID cover our president's expenses to attend RID conference in San Francisco. We will specifically cover registration, airfare and hotel. **PASSED**
- D. Brochures: **ACTION ITEM:** Mark will get a 500 brochures printed by May 11th. **ACTION ITEM:** bring suggestions to the brochure by the next board meeting.
- E. ASL bill: no information is being passed down to us.
- F. **ACTION ITEM:** Mark will contact the reps for a report 1 month prior to the board meeting.

IX. **Announcements**

- A. workshops announced:
 1. Midstate: May 5th Mental Health Workshop with Tovah Wax, Sept 8th Advanced Training with RID Certified Restricted Seating with Anna Witter-Merithew, Oct 20th, Greg Camp workshop rescheduled.
 2. ENCRID: April 26- what to do with the snafu terp talk
 3. TRID – the mystery party was fantastic
 4. 8 board member registrations were paid by the NCRID because they attended all board meetings.
 5. Foothills: workshop in Hickory with a deaf woman who is going to perform a comedy and present ASL classifiers.
 6. DSDHH has an interpreter position available.
- B. Next Board meeting: June 21, 2007 in Charlotte, NC.

X. **Meeting Adjourned at 3:20 p.m.**