

North Carolina Registry of Interpreters for the Deaf  
Heritage Green, Greensboro, NC  
April 26, 2008

**Board Members Present:**

|   |                                  |
|---|----------------------------------|
| Mark Whisenant-President                              | Catherine Johnson-BML/Newsletter |
| Judith Labath-Midstate Pres.                          | Leah Noe-TRID Pres.              |
| Susan Lanier-BML Newsletter                           | Sandy Tomlinson-Coastal Pres.    |
| Danette Steelman-Bridges-Foothills, Pres.             | Debbie Batts-ENCRID Pres.        |
| Tzena Keyes-2 <sup>nd</sup> VP Membership/LSRID Pres. | Mary High-BML/Confer.Liason      |

**Board Members not in attendance:**

Kim Barden, Treasurer/Five Points Pres.  
Amy Smith, 1<sup>st</sup> VP/CEU Coordinator

**Visitors Present:**

Mary Crump  
Pat Strider

- I. Call to Order(10:15AM)
- II. Reading of RID Philosophy & Mission-Danette Steelman- Bridges
- III. Minutes from January 26, 2008 Board Meeting- Discussion/Corrections made/Approval (Labath made the motion/Keyes seconded/Approved)
- IV. Changes were made to the agenda.
- V. General Announcements-none
- VI. Closed Session-not needed
- VII. Reports
  - a. President's Report
    - The Audit Committee met with Kim Barden and looked at the financial information from the 2007 Conference. Everything was in order.
    - Region II Conference-NCRID will get 25% of the profit from the conference. NCRID members volunteered to serve on various committees to help plan the conference.
    - Connie Jo Lewis will not be running for a second term as Region II Rep.
    - Local chapters will be dissolved by 2012. They will become member sections. Mark is waiting for Connie Jo Lewis to contact him about how we can be proactive and go ahead and begin this process. Mary High suggested NCRID board establish a committee at the June Conference to get started on this issue. There was discussion about what would happen to the money that each local chapter now has. Mark said they would become restricted funds meaning that NCRID would hold the money, but each region could still use the money for the needs of the region to sponsor workshops, etc. Mark appointed Judith Labath and Susan Lanier to develop a statement to share with our membership about the dissolving of our local chapters. This change will require an NCRID bylaw change and will need RID approval.

- b. 1<sup>st</sup> VP report-absent
- c. 2<sup>nd</sup> VP report-Tzena Keyes said it is time to renew our NCRID membership. Currently we have 282 members as opposed to 330 at this time last year. We have 51 NCEditor members. There are 41 ITP graduates who have joined. We also have 23 life-time members. NCRID members can't be voting members unless they are also members of RID. Tzena gave out the 2008 graduate complimentary membership forms to the ITP instructors who were present at the board meeting.
- d. Secretary-position vacant
- e. Treasurer's report-treasurer was absent  
Leah Noe gave the audit committee report. She reported we got a debit card through the Wachovia account. The debit card was used to secure the hotel for the 2007 conference. The hotel debited what was owed them, and then later credited the money back to the Wachovia account. She reported we pay no fees on the Wachovia account. The \$300-400 deficit is from the Wachovia account.
- f. Board Members at Large reports  
Susan Lanier-Susan reported the newsletter will be done by the end of the week by Mark.  
Mary High-Mary reported that a motion form has been developed for use at the mini-conference in June.
- g. Chapter reports-There was concern because some of the local chapters' workshops are not showing up on the RID transcripts. Mark will send Amy Smith an email to check on this.
- h. Committee reports-
  - (a)Nomination Committee-Mary Crump, chairperson of the nomination committee, reported on the people who she knew wanted to run for office for the next term. They are the following:  
President-Mark Whisenant  
1<sup>st</sup> VP-Susan Lanier  
2<sup>nd</sup> VP-Tzena Keyes  
Secretary-Leah Noe  
Treasurer-Pat Strider  
BML-Newsletter-no one  
BML-Historian-no one  
BML-Parliamentarian-Mary High  
The executive board terms are for two years, and the other board terms are for one year.
  - (b)Conference Policy and Procedures Committee-Judith Labath and Danette Steelman-Bridges have put this information in electronic format. This is on hold for now. It was discussed that starting with the 2009 NCRID Conference, the NCRID Board will be responsible for the conference. The local chapter will only be responsible for choosing the site for the conference and the contract. The conference liason will be the chairperson of the conference committee and will contact the presidents of

the local chapters to determine what responsibilities they will accept to help plan the conference.

i. NCEditor-Mary Crump, co-chair of this organization, said RID dissolved SIGS, so she feels NCRID should do the same. NCEditor would become a member section under NCRID. She suggested NCRID keep a representative on the board maybe as a BML position and to have an educational interpreter on the local chapters' boards. NCRID is considering the resolution. Judith Labath suggested we affirm the NCEditor resolution at the mini-conference at the General Membership meeting. It is too late to make a by-law change regarding this issue before the mini-conference.

j. NCRID mini-conference

(a)Registration-Pat Strider can deposit conference money. She needs to let Judith Labath know the approximate number of registrations in order to have enough meals for lunch at the conference. Registration will begin at 8:30AM. Judith Labath made a motion to waive Pat Strider's 2008 mini-conference registration in lieu of her doing conference registration. Tzena Keyes seconded the motion. It was unanimously approved by the board.

b)Danette Steelman-Bridges will write a letter to DSDHH to Jan Withers, the director, asking for a \$500.00 donation. This would cover the cost of the speaker.

(c)Food-We have to pay \$2000 for food to the hotel. Snacks and boxed lunches will be provided.

(d)There will be a membership table with voting cards and membership forms. Tzena Keyes will provide the membership forms and voting cards.

(e)Kinkos will print all handouts for the conference.

(f)Name tags-We will buy stick on nametags for conference attendees.

(g)CEU's-Amy Smith will be responsible for providing RID evaluation forms and certificates of attendance and RID CEU documentation.

(h)Mark Whisenant will introduce the speaker and make any needed announcements.

(i)Awards-No awards will be given at the mini-conference. The Region II Award will be given by the NCRID President at the Region II Conference.

(j)Workshop-Mark Whisenant will provide the laptop and LCD projector for the conference.

(k) Elections-Mary High will be in charge of running the election of the new board members.

(l) Student Representatives-Catherine Johnson will be in charge of choosing four student representatives. They will receive free registration, but they must send in a registration form.

(m) Interpreters-Earl and Kathy Elkins will interpret the workshop. Lunch will be provided for them. Registration for the interpreters who interpret the General Membership meeting will be waived.

(n) T-shirts-We will order t-shirts for all the board members to wear at the conference.

(o) NCRID Board meeting-It will be Friday night, June 20, at 5PM at the Greensboro Regional Center downtown Greensboro. Mark will send out directions to the board. We will meet for two hours, and then the board will go out to dinner at 7 or 7:30.

It was decided that all board members who attended all the board meetings would either be reimbursed \$75.00 for the Region II Conference registration or receive waived registration for the mini-conference.

Mark will post a proposed agenda on the Yahoo group for the General Membership meeting.

Local chapters can donate money to the conference and can provide a basket for a door prize.

## VIII. Old Business

### a. Bookkeeper/audit

The audit committee met with Kim Barden. The audit committee developed a list of responsibilities of the treasurer and bookkeeper. These will be sent out on the Yahoo group for board review. The bookkeeper will start at the beginning of the new fiscal year.

Chapter financial reports will be due to the treasurer by July 31, 2008.

### b. Region II Conference

Silent Auction-Janet Beattie from NC is the chairperson. All chapters are encouraged to donate items and baskets for the auction. Mary High will purchase the items for the NCRID basket and will make the basket. Susan Lanier moved that NCRID spend up to a limit of \$100.00 on the basket. Tzena Keyes seconded the motion. It was unanimously approved by the board.

- c. Region II refund-We finally got it! Leah Noe deposited it in the bank. Seventeen NCRID members will get refunds of \$25.00 each.

IX. New Business

- a. Finished
- b. Website Committee-Mark Whisenant and Mary High will be on the committee. He will send it out on the Yahoo group to see if others want to be on the committee.
- c. Newsletter Editor-We will encourage people who have expertise to be nominated for this position on the board.
- d. Mark Whisenant will plan a meeting with the new board as soon as possible after the mini-conference.
- e. CPA-Mark Miller, the CPA, who provided his services last November on the 501© 3 problem, still hasn't sent us a bill. Mark Whisenant will send him a letter inquiring about his fees.

X. Announcements

TRID-On May 21, 2008, TRID will host a VR workshop on work adjustment and job training in Fayetteville from 6-9PM.

May 16-Silent Dinner Mystery-6PM in Fayetteville

Cinnie McDougal will present training on Signing Naturally on June 5-7, 2008.

The meeting was adjourned at 3:20PM.